

## 100 PT. ROUTINE HOUSE CLEANING CHECKLIST

### Living, Dining, & Family Rooms

- Ceiling corners monitored for cobwebs
- Light fixtures and lampshades dusted
- Wall hangings and pictures frames dusted
- Fingerprints removed from door frames, handles, and switch plates
- Baseboards dusted or wiped
- Exposed ceiling/wall vents dusted or vacuumed
- Windowsills wiped
- Furniture dusted on tops, fronts, and sides
- Open closet floors vacuumed
- Mirrors and glass surfaces cleaned
- Under couch cushions cleaned
- Blinds and shutters dusted
- Fingerprints removed from sliding glass doors
- Underneath and behind all accessible furniture vacuumed
- Carpets vacuumed
- Patio and balcony door tracks vacuumed
- Hard floors vacuumed
- All hard floors wet mopped
- Trashed emptied and liner replaced as needed

### Kitchen

- Countertops and backsplash cleaned
- Cabinet exteriors and handles cleaned
- Exterior of all appliances sprayed and wiped
- Microwave cleaned inside and out
- Sink, faucet and drain scrubbed
- Inside window over sink cleaned
- Hanging light fixtures dusted
- Baseboards dusted or wiped
- Top of refrigerator dusted
- Exposed ceiling/wall vents dusted or vacuumed
- Wall hangings and pictures frames dusted
- Ceiling corners monitored for cobwebs
- All stainless steel polished
- Fingerprints removed from door frames, handles, and switch plates
- Vacuum/shake out rugs
- Hard floors vacuumed
- Floors mopped
- Remove trash, clean container & replace liner

## Bedrooms and Office

- Wall hangings and pictures frames dusted
- Fingerprints removed from door frames, handles, and switch plates
- Light fixtures and lampshades dusted
- Ceiling corners monitored for cobwebs
- Make or straighten beds (replace linens if left out by owner)
- Exposed ceiling/wall vents dusted or vacuumed
- Furniture dusted on tops, fronts, and sides
- Underneath beds vacuumed (must be clear of items)
- Desks and electronics dusted or wiped
- Open closet floors vacuumed
- Windowsills wiped
- Baseboards dusted or wiped
- Underneath and behind all accessible furniture vacuumed
- Blinds and shutters dusted
- Mirrors and glass surfaces cleaned
- Carpets and hard floors vacuumed
- All hard floors wet mopped
- Trashed emptied and liner replaced as needed

## Bathrooms

- Tub and shower scrubbed and dried
- Soap scum and mold removed from shower
- Toilets disinfected inside and out
- Cabinet exteriors and handles cleaned
- Fingerprints removed from door frames, handles, and switch plates
- Baseboards dusted or wiped
- Sink, faucet and drain scrubbed
- All chromed cleaned and polished
- Mirrors and glass surfaces cleaned
- Wall hangings and pictures frames dusted
- All countertops cleaned (remove and replace items)
- Windowsills cleaned
- Hanging towels folded and straightened
- Exposed ceiling/wall vents dusted or vacuumed
- Toilet paper holder and towel bars wiped
- Bath mats/rugs shaken or vacuumed
- Floors vacuumed and mopped
- Trashed emptied and liner replaced as needed

## Entry, Stairway, and Hallways

- ☐ Ceiling corners monitored for cobwebs
- ☐ Exposed ceiling/wall vents dusted or vacuumed
- ☐ Baseboards dusted or wiped
- ☐ Fingerprints removed from door frames, handles, and switch plates
- ☐ Wall hangings and pictures frames dusted
- ☐ Blinds and shutters dusted
- ☐ Open closet floors vacuumed
- ☐ Furniture dusted on tops, fronts, and sides
- ☐ Light fixtures and lampshades dusted
- ☐ Stairs vacuumed and mopped
- ☐ Artificial and live plants dusted
- ☐ A/C closet doors dusted or vacuumed
- ☐ Entrance mat vacuumed or swept
- ☐ Mirrors and glass surfaces cleaned
- ☐ Mirrors and glass surfaces cleaned
- ☐ Hard floors vacuumed and mopped

## Laundry Room

- ☐ Exterior of washer/dryer wiped
- ☐ Utility sink cleaned
- ☐ Cabinet exteriors and handles cleaned
- ☐ Baseboards dusted or wiped
- ☐ Fingerprints removed from door frames, handles, and switch plates
- ☐ Floors vacuumed and mopped
- ☐ Trashed emptied and liner replaced as needed

## Patio/Balcony

- ☐ Railings wiped
- ☐ Glass surfaces cleaned
- ☐ Furniture dusted or wiped
- ☐ Floors swept and mopped